



Phab - Terms and Conditions 2020

Virgin Money London Marathon Guaranteed Entry

- When submitting our on-line application you agree to raise the minimum of £1850 excluding Gift Aid.
- Overseas runners agree to raise a minimum of £2,200 – this is payable in advance and by Friday 10th April 2020.
- In the event of there being a shortfall in your fundraising, you agree to make up that shortfall personally.
- The minimum pledge applies once you are accepted to run by Phab having been allocated a guaranteed entry with Phab.
- Phab requires you to have reached at least £1,000 prior to race day – 26th April 2020 or to have come to an arrangement with Janine Williams – our Challenge Events Manager (this does not apply to overseas runners)
- In the event of you having to withdraw, Phab do not operate an automatic deferral system but should you wish to apply for the following year an on-line application is required. Monies raised and received would be carried forward to the following year.
- The guaranteed entry is given on the understanding that you raise sponsorship exclusively for Phab. This cannot be shared to raise funds for any other Charity.
- Funds raised off-line (not via Justgiving or Virgin Money Giving) by each Phab runner must be sent personally to Phab and not given to a third party to send on to Phab, unless previously agreed.
- We require you to send in offline sponsorship as it is raised, by cheque or BACS and any remaining sponsorship must be received by Phab **no later than 31st May 2020**.
- In no circumstance can you transfer your place to another runner.
- Phab reserves the right to withdraw any runner at any time.
- If for any reason you do not take part in the event, and have not previously advised Phab, any money raised and received by Phab will not be refunded.





On-line Fundraising for Runners and Riders 2019

- Create your on-line sponsorship page by visiting:
<http://www.justgiving.com/phab/raisemoney>
Then follow the simple instructions to create and personalise your page.
- Or: <http://www.virginmoneygiving.com/>
It is important to choose your event and date of the event.
- Once you have created your page, email your page details to family, friends, colleagues and other contacts for them to donate quickly and easily on-line with a credit or debit card.
- On-line donations from UK taxpayers will automatically benefit from the bonus of **Gift Aid** (currently 25%).
- **The Gift Aid payment CANNOT be considered as part of your minimum pledge amount.**
- Funds raised via Justgiving and Virgin Money Giving come directly through to Phab and we are updated weekly on your level of on-line sponsorship.
- Off-line funds should preferably be sent to Phab (**see FAQs**) as they are received; please add these funds to your on-line JustGiving or Virgin Money Giving page.





FAQs

Virgin Money London Marathon 2020 , Sunday 26th April

Who should cheques be made payable to?

Phab Marathon

Do Phab require sponsors, not using an online site, to put their name, address and postcode on the sponsor form for Gift Aid to be claimed?

YES – without the sponsors' name, house number and postcode we are unable to claim the Gift Aid.

How do I fundraise?

Each individual has access to different fundraising sources and should fundraise in ways they feel comfortable with. For further tips please visit our web site <http://www.phabkids.co.uk/>

Can my sponsors pay by credit card or debit card?

YES – you can build your own web page with Justgiving or Virgin Money Giving for online sponsorship via credit or debit cards (see flyer enclosed for details).

If I raise some or all my sponsorship via Justgiving or Virgin Money Giving, is the Gift Aid recoverable considered part of the minimum pledge?

NO. Gift Aid cannot be included as part of your raised minimum pledge amount.

When do I get my Phabkids runner's pack?

Phabkids runner's packs are sent out in mid-February.

Do Phab supply running vests?

YES – you will be sent a Phabkids vest in your runner's pack in February.

If I sustain an injury prior to the race and have to withdraw am I committed to still send the minimum amount pledged?

No – your commitment to raise your pledged amount comes into effect once you run on race day.

If I sustain an injury and have to withdraw, will I automatically be allocated a Golden Bond place for the following year?

NO – we do not defer places automatically; please reapply for the following year by completing the online application via <http://www.phabkids.co.uk/>

If I start the marathon but do not finish am I still expected to honour the pledge?

Yes – Phab cannot claim back the place from the organisers for the following year if you actually start the run on race day.

Do Phab have a post-race meeting point on race day?

YES – We are privileged to hold our post-race reception area at The Storeyard and Park Office in St James's Park, the working yard for St James's Park where Phab provide showers, massage and refreshments (more details will follow at a later date). The Storeyard remains open until 6.00 pm on Race Day.

Can Phab help with accommodation for race week-end?

We suggest that Phab runners looking for accommodation in London go to the official London Marathon website <http://www.virginmoneylondonmarathon.com/> or contact WRP at <http://www.wrptours.co.uk/>

When do Phab require the off-line sponsorship money by?

*Sponsorship cheques payable to 'Phab Marathon' and sponsor forms should be sent by **31 May 2020** to Janine Williams, Phab Challenge Events Manager, 1 Calvert Road, Uckfield, East Sussex TN22 2DB Please ensure the correct postage is on the envelope. You may also send off-line sponsorship, as it is raised/received, before this date.*

When, where and how do I register?

*Phab will send you a link to register with London Marathon Events, and then *You will be sent your final instructions for registration direct from the organisers of the Virgin Money London Marathon in mid-March. This needs to be done on line. You then in person need to register which takes place on the four days prior to the event at Excel, Docklands, London, Wednesday 11.00am–8.00pm, Thursday and Friday 10.00am–8.00pm, Saturday 9.00am–5.00pm. **If you arrive after 5.00pm on the Saturday you will not be allowed to register and therefore not run.****

Can Phab loan me a banner for fundraising?

YES – however we have a great need for these and they must be returned straight after your event.

Can Phab supply collection boxes?

*YES – Collection boxes are available, on request, but they **MUST** be returned empty after the event to Janine Williams, Phab Challenge Events Manager, 1 Calvert Road, West Park, Uckfield, East Sussex TN22 2DB. They are for use on private premises only and may not be used for street collection.*

Can Phab supply me with a letter of authority?

YES - If any of your sponsors need a letter to prove to them that you are indeed running and raising money for Phab please get in touch with Janine.

Is it OK to put sponsors logos on my vest/T-shirt?

YES

Should I put my name on my vest/T-shirt?

YES DEFINITELY – This will get you round on the day with people calling your name

Can I give my place to someone else if I am unable to run?

***NO – This is not allowed.** If you are unable to run Janine Williams must be informed.*

janine@phabkids.co.uk or phone 01825 749826